

Campus Leadership Team Meeting

November 8, 2011

The meeting was called to order at 4:02 p.m. There were 18 existing members present, 1 guest (Stephanie Erb – Southlake Chamber of Commerce) & 1 absent. (Livia Miller).

(Note: Items below numbered in accordance with the agenda.)

#1 - Bert Schultz opened the meeting with a welcome to all in attendance and handed out copies of the agenda. He introduced guest from the Southlake Chamber.

#2 - Asked for any updates to the roster.

#3 – Minutes had been reviewed by all members and approved electronically. There were not any discrepancies or questions.

#4 – Action items

- House banners were completed and put up for display at the meeting. Banners designed in House colors and crests. They are each 12'x4'. Plenty large and flexible for easy display and movement as needed. To use at Birthday bash, etc. HOC funded. Bert purchased and to get reimbursement.
- Bert gave Stephie Erb the floor who is also a parent at WA. CLT needs ideas for MYP/DP leadership opportunities. Chamber has a number of businesses that want to get involved with WA, including engineering firms. Southlake Chamber can help with internships. They are associated with approximately 600 businesses. Bert reiterated role of CLT to Stephanie. Bert suggested forming Southlake Chamber of Commerce liaison committee to have offline meetings with Stephanie to get students into contact with businesses available. **Summer Sherrod & Tommy Grover along with Simon Aisthorpe on Committee. First task is for Stephanie to identify development opportunities. Simon to setup meeting and report back in one month to CLT.**
- House System Organization Chart update: Molly Thompson is no longer the Whitman captain. Job description for parent volunteers sent to Rod, Missy, and Jean. Parent volunteers will be needed as soon as possible. Will have a request for volunteers to go out in the Communique. Soft copy of the House organization structure forwarded to Missy and Jean to update and use for organization House captains/leaders. Will need to maintain as a tool for keeping House system representatives folks on task. Discussed upcoming house meeting to coordinate house event. **Will it be Volleyball tournament or Basketball tournament?** Tommy not certain based on recent meeting with House Captain, Ramsey Timmerman. **Coordinators need to delegate this out ASAP to ensure that it gets organized and takes place.**

Bert requested that committee members please take care of action items and not come to meeting unprepared. Do not let the month go by without making progress.

- Next, Kelsey Hassell and Shiela Medina to forward Birthdays for the house that we did not have Birthdays for. The next one would be for Wheatly on 12/5. **House coordinators need to go ahead and have immediate meeting with house captains and Mr. Harding to plan party event.** Lauren Clarke inquired how it would work and Bert suggested the planning be modeled after a Birthday party for a grandparent.
- Maru stepped in and pulled up website and the committee discussed pages and layout. Need Maru's assistance with updating and expanding. She indicated that if additions followed the layout of the program, it should not be a problem to make updates. Her workload would not permit her to reinvent the wheel and be too complicated on the site changes. She can also easily add photos and logos. **Missy Demoss to send Maru soft copies of the House crests. Summer to check with yearbook to get photos of current events, etc. that might be useful for the site and forward to Maru.** Can obtain house photos from Don Painter potentially for site each year. Bert has forwarded mission, structures, goals, etc. to Maru to upload too. **Need to meet before next CLT meeting and make edits based on information submitted to Maru from Bert, Jean and Missy.** Lauren suggest adding a guest book or blog space for folks to make suggestions and comments.
- Kelly Perdue to bring in House cups for discussion at next meeting. Bert to research having an anvil made in lieu of the cups. **Jean to bring in the spirit sticks.** Would like to find better places and methods for displaying trophies, sticks and other awards. Discussed mounting on beams in the PYP and MYP/DP building common areas. Even display in portables if possible.
- **Missy and Jean to work on consolidating all House system ideas by meeting with internal House leaders ASAP.**

#5 – Bert is still awaiting official word on the next assignment. Members called upon for comments before conclusion of meeting.

The meeting closed at 5:15. Next meeting set for Tuesday, December 13, 2011.