



**WESTLAKE ACADEMY
BOARD OF TRUSTEES WORKSHOP & REGULAR MEETINGS**

December 6, 2010

PRESENT: President Laura Wheat and Trustees, Tim Brittan, Carol Langdon, John Miller, Rick Rennhack and Clif Cox arrived at 5:47 p.m.

ABSENT:

OTHERS PRESENT: School Attorney, Janet Bubert, Secretary Kelly Edwards, Municipal Court and Special Projects Director Amanda DeGan, Secondary Principal Rod Harding, Primary Principal Jamie Schmitz, Director of Parks, Recreation and Facilities Troy Meyer and Assistant to the Town Manager Ginger Awtry.

Workshop Session

1. CALL TO ORDER

President Wheat called the workshop meeting to order at 4:41 p.m.

2. REVIEW OF CONSENT AGENDA ITEMS FROM DECEMBER 6, 2010, TRUSTEES REGULAR MEETING AGENDA.

No discussion.

3. PRESENTATION AND DISCUSSION OF THE 2010 SUMMER READING CAMP CONDUCTED BY COMMUNITY STOREHOUSE AT WESTLAKE ACADEMY.

Andra Barton, PhD., provided an overview of the Summer Reading program held at the academy. She stated approximately 130 children attended this summer and they accomplished an overall 2.7% growth on the DRA II with a 92% increase on fluency rate as measured by the DRA II during this summer program.

Discussion ensued regarding the development of the program, accomplishments and awards, adding additional programs next year and stated they received a model agency award from Tarrant County for providing meals during this summer program.

Sharon Boyd and Barbara Board both thanked the Board for the use of the academy for the program.

Director Barbara Board provided an overview of the Community Storehouse and that their priority is to keep students in the classroom by working with students immediate needs. She also stated to date the Storehouse has helped 10,578 children in the Northwest and Keller Independent School Districts.

4. PRESENTATION AND DISCUSSION OF A REPORT CONCERNING THE 2010-11 BLACKSMITH CAMPAIGN AND OTHER PLANNED FUND RAISING ACTIVITIES FOR WESTLAKE ACADEMY FOUNDATION.

Mrs. Kelly Cox Co-chair of the Blacksmith campaign and WA Foundation Executive Director Dr. Shelly Myers provided an overview of the 2010 campaign. The Foundation has raised \$545,385 which is 27% increase over Fiscal Year 2009-2010 with only a 6% increase in the number of students.

Dr. Myers provided an overview of the donation spreadsheet supplied to the Board. Currently 63% of parents have contributed and 344 students are represented by 185 donors with the average donation of \$2964.00 per student.

Discussion ensued regarding additional opportunities to promote the campaign in the future and how to appropriate any monies that were raised over budget, naming of facilities and the grandparent matching program.

The Board acknowledged and thanked the Foundation for their efforts and accomplishments.

5. PRESENTATION AND DISCUSSION OF THE PROPOSED AFFILIATE GROUP GUIDELINES POLICY FOR WESTLAKE ACADEMY.

Municipal Court and Special Projects Director DeGan and Attorney Janet Bubert provided an overview of the policy. Director DeGan stated policy will be provided to affiliate boards for input and brought back to the Board for approval at future meeting.

Discussion ensued regarding the process and how to implement the policy with operational guidelines, additional language to include an appeal process, copies of each board's 990 form, affiliates working collaboratively, and participating in the Strategic Plan process.

6. UPDATE AND DISCUSSION OF THE GOING FORWARD PLAN REGARDING IMPLEMENTATION OF BOARD'S PREVIOUS DIRECTION CONCERNING EXPANDED BLOCK SCHEDULING FOR GRADES 7-10 IN THE 2011-2012 SCHOOL YEAR.

Municipal Court and Special Projects Director DeGan stated that Staff will be moving forward with the block scheduling process. The lottery begins in January and a project team has been established to complete the final implementation of the expanded block scheduling.

Discussion ensued regarding the addition of a second language and the interest level of participation, the location of portable buildings, the uses of each portable, a teaching metrics that can be studied, an additional covered pick-up location, and adding lockers in the Arts and Sciences building.

7. DISCUSSION OF BOARD OF TRUSTEE GOVERNANCE AS ILLUSTRATED IN DR. BRIAN CARPENTER'S CHARTER SCHOOL BOARD UNIVERSITY: AN INTRODUCTION TO EFFECTIVE CHARTER SCHOOL GOVERNANCE; CHAPTERS. 10-11.

The Board reviewed and discussed the questions in Chapters 10 and 11 as they relate to the academy.

8. BOARD RECAP / STAFF DIRECTION

- Discuss the addition of different languages.
- Include financial impact moving forward with the implementation of the block scheduling.

9. ADJOURNMENT

There being no further business before the Board, President Wheat adjourned the workshop at 6:28 p.m.

Regular Session

1. CALL TO ORDER

President Wheat called the Regular meeting to order at 6:41 p.m. with all Trustees

2. PLEDGE OF ALLEGIANCE

President Wheat led the pledge of allegiance to the United States and Texas flags.

3. CITIZENS' PRESENTATIONS AND RECOGNITIONS

No one addressed the Board.

4. CONSENT AGENDA

- a. Consider approval of the minutes for the meeting held on October 4, 2010.
- b. Consider approval of the minutes for the meeting held on November 1, 2010.
- c. Consider approval of **Resolution 10-22**, Amending Proof of Residency Policy related to resident building permits.

MOTION: Trustee Miller made a motion to approve the consent agenda. Trustee Langdon seconded the motion. The motion carried by a vote of 5-0.

5. BOARD RECAP / STAFF DIRECTION

- None

6. BOARD CALENDAR

- Annual Westlake Employee Awards and Christmas Dinner
December 11, 2010; 5:00 – 7:30 pm, Ruth's Chris Steakhouse,
Downtown Fort Worth
- Town Offices Closed
December 24th, 27th and 31st, 2010
- Board Meeting
January 10, 2011
- Board Meeting
February 7, 2011

7. FUTURE AGENDA ITEMS

- None

8. ADJOURNMENT

There being no further business before the Board, President Wheat asked for a motion to adjourn.

MOTION: Trustee Rennhack made a motion to adjourn the meeting. Trustee Cox seconded the motion. The motion carried by a vote of 5-0.

President Wheat adjourned the meeting at 6:44 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON JANUARY 10, 2011.



Laura Wheat, Board President

ATTEST:



Kelly Edwards, Board Secretary