



**WESTLAKE ACADEMY
BOARD OF TRUSTEES WORKSHOP & REGULAR MEETINGS**

March 1, 2010

PRESENT: President Laura Wheat and Trustees, Larry Corson, Carol Langdon, Rick Rennhack, and Rebecca Rollins.

ABSENT: Tim Brittan

OTHERS PRESENT: Chief Executive Officer Thomas Brymer, Secretary Kelly Edwards, Assistant to the Town Manager Ginger Awtry, Management Intern Christina Wagner-Powers, Finance Director Debbie Piper, Head of Secondary Mark Garcia, Head of Primary Jamie Schmitz, DP Coordinator, Stacy Stoyanoff, Administrative Services Coordinator Ben Nibarger, Municipal Court Administrator Amanda DeGan and Director of Parks and Recreation and Facilities Troy Meyer.

Workshop Session

1. CALL TO ORDER

President Wheat called the workshop meeting to order at 4:35 p.m.

2. REVIEW OF CONSENT AGENDA ITEMS FROM MARCH 1, 2010, TRUSTEES REGULAR MEETING AGENDA.

No discussion

Is everything occurring appropriately?

(ensuring that operationally inappropriate things are not occurring)

3. DISCUSSION AND CONSIDERATION OF THE NEW PRIMARY REPORT, WHICH WAS DESIGNED IN ACCORDANCE WITH THE PROPOSED PRIMARY ASSESSMENT AND REPORTING POLICY.

Head of Primary Schmitz provided a presentation and step by step overview of the redesigned Primary Report and answered questions. He also reviewed how the report would look completed.

The first part of the report is for the teacher to explain the depth of understanding, next are the units of inquiry, numbers 4 to 6 allow the teacher to be more descriptive.

President Wheat recessed the workshop at 6:05 p.m., to conduct the regular meeting.

President Wheat reconvened the workshop at 6:43 p.m.

4. FOLLOW-UP DISCUSSION OF BLOCK SCHEDULE FROM THE FEBRUARY 1, 2010 WORKSHOP.

Staff provided a presentation regarding the proposed Block Scheduling option for the 2010-2011 school year. Discussion ensued regarding the pros and cons and financial impacts of implementing a block schedule. An A/B block schedule expands facility usage, equalizes the teacher student contact hours and enhances IB offerings.

Option B as presented would create a longer day, would not include a recess and provide teachers more prep time. It would reduce the amount of preps from 3 to 2 preps for teachers. Class times would go from 70 minutes to 80 minutes for all grades but include built in breaks for students.

5. DISCUSSION AND REPORT ON HEAD OF PRIMARY SELECTION PROCESS PER BOARD POLICY.

Chief Executive Officer Brymer provided an update on the current process to fill the Head of Primary position. He will create three (3) interviewing panels with staff, teachers and parents. Currently, staff is pre-screening applicants.

6. PRESENTATION AND DISCUSSION OF A DRAFT BOARD OF TRUSTEES POLICY RELATIVE TO THE USE OF ACADEMY FACILITIES FOR NON-SCHOOL AFFILIATE GROUPS.

This item will be discussed at the April 5, 2010, meeting.

How well are the Students doing?

(concepts and principles that underlie good governance)

7. DISCUSSION AND REVIEW OF THE WESTLAKE ACADEMY PRIMARY STRINGS PROGRAM (G2-5).

President Wheat asked this item be discussed prior to discussion item 3 on the agenda.

Head of Primary Schmitz and Facilitator of Strings Lisa Redding provided a 2009-2010 summary and update of the program.

The board recommended more parent education and the expectations for the student and parent. Consider a 4 wk program for parents maybe conduct 2 sessions due to planned vacations.

Board Assessment and Development

(concepts and principles that underlie good governance)

8. DISCUSSION OF BOARD OF TRUSTEE GOVERNANCE AS ILLUSTRATED IN DR. BRIAN CARPENTER'S AN INTRODUCTION TO EFFECTIVE CHARTER SCHOOL GOVERNANCE, CHAPTERS 1-2.

This item will be discussed at the April 5, 2010, meeting.

9. ADJOURNMENT

There being no further business before the Board, President Wheat adjourned the workshop at 9:06 p.m.

Regular Session

1. CALL TO ORDER

President Wheat called the Regular meeting to order at 6:13 p.m. with all Trustees present.

2. PLEDGE OF ALLEGIANCE

President Wheat led the pledge of allegiance to the United States and Texas flags.

3. CITIZENS' PRESENTATIONS AND RECOGNITIONS

President Wheat presented a Proclamation recognizing the State Champion Varsity Girls Basketball Team and the Cross Country Boys & Girls Teams

4. CONSENT AGENDA

- a. Consider approval of the Board of Trustees meeting held on January 4, 2010.
- b. Consider approval of the Board of Trustees meeting held on February 1, 2010.

MOTION: Trustee Rollins made a motion to approve the consent agenda. Trustee Corson seconded the motion. The motion carried by a vote of 4-0.

5. FUTURE AGENDA ITEMS

- None

6. BOARD CALENDAR

- Spring Break
March 15-19, 2010
- Bandana Bonanza
May 1, 2010
- Texas Charter Schools Association Conference
May 12-14, 2010
- Westlake Academy Graduation
May 23, 2010
- Decoration Day
May 31, 2010

7. ADJOURNMENT

There being no further business before the Board, President Wheat asked for a motion to adjourn.

MOTION: Trustee Langdon made a motion to adjourn the meeting. Trustee Corson seconded the motion. The motion carried by a vote of 4-0.

President Wheat adjourned the meeting at 6:23 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON APRIL 5, 2010.



Laura Wheat, Board President

ATTEST:



Kelly Edwards, Board Secretary