



**WESTLAKE ACADEMY
BOARD OF TRUSTEES WORKSHOP & REGULAR MEETINGS**

February 1, 2010

PRESENT: President Laura Wheat and Trustees, Larry Corson, Carol Langdon.
Rebecca Rollins arrived at 3:17 p.m. and Rick Rennhack arrived at 3:19 p.m.

ABSENT: Tim Brittan

OTHERS PRESENT: Chief Executive Officer Thomas Brymer, Secretary Kelly Edwards, Finance Director Debbie Piper, Head of Secondary Mark Garcia, Head of Primary Jamie Schmitz, DP Coordinator, Stacy Stoyanoff, Administrative Services Coordinator Ben Nibarger, Municipal Court Administrator Amanda DeGan and Director of Parks and Recreation and Facilities Troy Meyer, Director of Human Resources and Administrative Services Todd Wood.

Workshop Session

1. CALL TO ORDER

President Wheat called the workshop meeting to order at 3:10 p.m.

2. DISCUSSION AND PRESENTATION BY WA FOUNDATION GALLERY NIGHT COMMITTEE REPRESENTATIVES REGARDING FUND RAISING PLANS FOR AN ACADEMY BUS PURCHASE.

April Gallagher and Shelly Myers provided an overview of the Gallery Night Fund-An-Item for the purchase of a bus for the Academy. Discussion ensued on the how committee will promote the item at Gallery Night, the types of buses, required licensing and insurance cost.

3. DISCUSSION AND CONSIDERATION OF A DRAFT FIVE (5) YEAR STRATEGIC PLAN FOR WESTLAKE ACADEMY.

Chief Executive Officer Brymer continued an overview of the process of creating the plan that involved both faculty and staff. He also provided a presentation of the definitions and explanation for desired outcomes.

Discussion ensued regarding the desired outcomes as presented. The Board members asked specific questions regarding each desired outcome and provided feedback for staff to incorporate into the plan.

President Wheat recessed the meeting at 5:49 p.m.

President Wheat reconvened the meeting at 6:10 p.m.

4. DISCUSSION OF THE WA PARENTS SURVEY FOR THE 2009-10 SCHOOL YEAR.

Chief Executive Officer Brymer asked the Board to continue to use the survey to gauge satisfaction levels.

The Board will prepare additional questions and suggestions and submit them to Chief Executive Office Brymer.

5. DISCUSSION AND PRESENTATION OF FY 2010-11 WESTLAKE ACADEMY BUDGET OVERVIEW.

This item was discussed prior to item 4 on the agenda.

Chief Executive Officer Brymer and Academy Staff provided a presentation of the five (5) year forecast, revenue and expenditure breakdowns, proposed equipment and personnel request, changing the class scheduling process to a block scheduling process potential new course offerings and financial impacts or the proposed class scheduling.

The Board asked staff to continue to explore these options.

6. DISCUSSION AND CONSIDERATION OF THE NEW PRIMARY ASSESSMENT AND REPORTING POLICY.

Head of Primary Schmitz provided a quick overview of the policy how the policy assess critical knowledge, depth of understanding, and mastering the skill level.

Chief Executive Officer Brymer asked Jamie convert this into a grading report to present at the next meeting.

7. BOARD CALENDAR

- Spirit Week
February 8-12, 2010
- VIP Sponsors Reception for Gallery Night
February 18, 2010 / 7:00 – 9:00 p.m.
- Admissions Lottery
February 25, 2010
- Westlake Academy Gallery Night event
February 26, 2010 at 6:00 pm
- Board Meeting
March 1, 2010
- Spring Break
March 15-19, 2010
- Bandana Bonanza
May 8, 2010
- Texas Charter Schools Association Conference
May 12-14, 2010
- Westlake Academy Graduation
May 23, 2010

8. ADJOURNMENT

There being no further business before the Board, President Wheat adjourned the workshop at 10:37 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON MARCH 1, 2010.



Laura Wheat, Board President

ATTEST:



Kelly Edwards, Board Secretary