



**WESTLAKE ACADEMY  
BOARD OF TRUSTEES WORKSHOP & REGULAR MEETINGS**

**January 10, 2011**

**PRESENT:** President Laura Wheat and Trustees, Tim Brittan, Clif Cox, Carol Langdon, and Rick Rennhack.

**ABSENT:** John Miller

**OTHERS PRESENT:** Superintendent, Tom Brymer, School Attorney, Janet Bubert, Board Secretary Kelly Edwards, Secondary Principal Rod Harding, Primary Principal Jamie Schmitz, Middle Years Coordinator Tracy Odom, Administrative Services Coordinator Ben Nibarger, Finance Director Debbie Piper, and Assistant to the Superintendent Ginger Awtry.

**Workshop Session**

**1. CALL TO ORDER**

President Wheat called the workshop meeting to order at 4:57 p.m.

**2. REVIEW OF CONSENT AGENDA ITEMS FROM JANUARY 10, 2011, TRUSTEES REGULAR MEETING AGENDA.**

No discussion

**3. PRESENTATION AND DISCUSSION OF THE FY 2009-2010 ANNUAL AUDIT REPORT FROM PATTILLO, BROWN & HILL, LLP.**

Lindsey Todd-Fajkus from Patillo, Brown, and Hill, LLP., provided an overview of the academy audit for Fiscal Year 2009-2010.

Discussion ensued regarding how contributions and grants are reflected in the report.

**4. PRESENTATION AND DISCUSSION OF THE QUARTERLY FINANCIAL "DASHBOARD" REPORT FOR THE QUARTER ENDED NOVEMBER 30, 2010.**

Finance Director Piper provided an overview of the dashboard report for the General Fund quarter ending November 30, 2010.

**5. PRESENTATION AND DISCUSSION MIDDLE YEARS PROGRAM EVALUATION UPDATE.**

Secondary Principal Harding and MYP Coordinator Odom provided a presentation and overview of the evaluation, the strengths and the proposals for improvement of the Middle Years Programme.

Discussion ensued regarding the alignment of the curriculum transitioning into the Diploma Programme, and teachers sharing the scope and sequence of the student with parents.

**6. UPDATE AND DISCUSSION OF THE GOING FORWARD WITH THE PLAN REGARDING IMPLEMENTATION OF BOARD'S PREVIOUS DIRECTION CONCERNING EXPANDED BLOCK SCHEDULING FOR GRADES 7-10 IN THE 2011-2012 SCHOOL YEAR.**

Superintendent Brymer and Administrative Services Coordinator Nibarger presented a student body census report to the board.

Discussion ensued regarding the number of students and the variations from the first day of school.

Superintendent Brymer also provided an update regarding the Project Team meeting, the Team's Gantt chart, the current financial impact, an overview of the five (5) year financial impact, the cafeteria logistics and expansion, the items that Staff would bring back to the Board for approval.

**7. DISCUSSION OF BOARD OF TRUSTEE GOVERNANCE AS ILLUSTRATED IN DR. BRIAN CARPENTER'S CHARTER SCHOOL BOARD UNIVERSITY: AN INTRODUCTION TO EFFECTIVE CHARTER SCHOOL GOVERNANCE; CHAPTERS. 12-13.**

The Board reviewed and discussed the questions in Chapters 12 and 13 as they relate to the academy and the how the strategic plan is applicable to the agenda.

## **8. BOARD RECAP / STAFF DIRECTION**

- None

## **9. EXECUTIVE SESSION – 7:35 p.m.**

The Board will conduct a closed session pursuant to Texas Government Code, annotated, Chapter 551, Subchapter D for the following:

- a. Section 551.071(2) – Consultation with School Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter: Charter amendments including the Admissions Policy

## **10. RECONVENE MEETING**

President Wheat reconvened the meeting at 8:07 p.m.

## **11. ADJOURNMENT**

There being no further business before the Board, President Wheat adjourned the workshop at 8:07 p.m.

## **Regular Session**

### **1. CALL TO ORDER**

President Wheat called the Regular meeting to order at 8:07 p.m. with Trustee Brittan absent.

### **2. PLEDGE OF ALLEGIANCE**

President Wheat led the pledge of allegiance to the United States and Texas flags.

### **3. CITIZENS' PRESENTATIONS AND RECOGNITIONS**

No one addressed the Board.

### **4. CONSENT AGENDA**

- a. Consider approval of the minutes for the meeting held on December 6, 2010.

- b. Consider approval of **Resolution 11-01**, Approving the FY 2009-2010 annual audit report from Pattillo, Brown & Hill, LLP.
- c. Consider approval of **Resolution 11-02**, Approving an amendment to the Admissions Policy.

**MOTION:** Trustee Langdon made a motion to approve the consent agenda. Trustee Rennhack seconded the motion. The motion carried by a vote of 3-0.

**5. BOARD RECAP / STAFF DIRECTION**

- None

**6. BOARD CALENDAR**

- K-3 Winter Concert  
January 25, 2011, 6:00 p.m.
- Board Meeting  
February 7, 2011

**7. FUTURE AGENDA ITEMS**

- No discussion

**Trustee Langdon** – Discussion of a Master calendar concept.

**Trustee Langdon** – Discussion of a Volunteer/Room Parent handbook.

**8. ADJOURNMENT**

There being no further business before the Board, President Wheat asked for a motion to adjourn.

**MOTION:** Trustee Rennhack made a motion to adjourn the meeting. Trustee Langdon seconded the motion. The motion carried by a vote of 3-0.

President Wheat adjourned the meeting at 8:10 p.m.

**APPROVED BY THE BOARD OF TRUSTEES ON FEBRUARY 7, 2011.**

  
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Laura Wheat, Board President

ATTEST:

  
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Kelly Edwards, Board Secretary