



**WESTLAKE ACADEMY
BOARD OF TRUSTEES WORKSHOP & REGULAR MEETINGS**

January 4, 2010

PRESENT: President Laura Wheat and Trustees Tim Brittan, Carol Langdon, Rick Rennhack and Rebecca Rollins. Trustee Larry Corson arrived at 4:47 p.m.

ABSENT:

OTHERS PRESENT: Chief Executive Officer Thomas Brymer, School Board Attorney, Janet Bubert, Secretary Kelly Edwards, Finance Director Debbie Piper, Head of Secondary Mark Garcia, Head of Primary Jamie Schmitz, Administrative Services Coordinator Ben Nibarger, Municipal Court Administrator Amanda DeGan and Director of Parks and Recreation and Facilities Troy Meyer, Director of Human Resources and Administrative Services Todd Wood.

Workshop Session

1. TO ORDER

President Wheat called the workshop meeting to order at 4:39 p.m.

2. REVIEW OF CONSENT AGENDA ITEMS FROM JANUARY 4, 2010, TRUSTEES REGULAR MEETING AGENDA.

President Wheat asked if there were any comments or questions. – None

3. DISCUSSION AND CONSIDERATION OF A DRAFT FIVE (5) YEAR STRATEGIC PLAN FOR WESTLAKE ACADEMY AS WELL AS A 2010 ACADEMY PARENTS' SURVEY.

Chief Executive Officer Brymer introduced the draft plan and provided an overview of the process that involved both faculty and staff. He also provided a presentation of the definitions and explanation for desired outcomes.

Discussion ensued regarding the desired outcomes as presented. The Board members asked specific questions regarding each desired outcome.

The Board gave direction to the staff to provide more specific benchmarks for the number of students sitting for the exams, how they compare to other IB schools, other districts and breakdown the percentages further.

The Board asked staff to include Volunteers in their mandatory training before they are able to volunteer for any school activities.

President Wheat concluded due to time that discussion of this item would be continued at the next workshop.

4. ADJOURNMENT

There being no further business before the Board, President Wheat adjourned the workshop at 6:51 p.m.

Regular Session

1. CALL TO ORDER

President Wheat called the Regular meeting to order at 7:09 p.m. with all Trustees present.

2. PLEDGE OF ALLEGIANCE

President Wheat led the pledge of allegiance to the United States and Texas flags.

3. CITIZENS' PRESENTATIONS AND RECOGNITIONS:

- None

4. CONSENT AGENDA: All items listed below are considered routine by the Board of Trustees and will be enacted with one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

- a. Consideration of the minutes from the December 7, 2009, meeting.
- b. Consideration of **Resolution 10-01**, Adopting a Policy Regarding International Faculty Recruitment and Retention.

MOTION: Trustee Rennhack made a motion to approve the consent agenda. Trustee Rollins seconded the motion. The motion carried by a vote of 5-0.

5. BOARD CALENDAR

- Spirit Week
February 8-12, 2010
- DFW Connector Groundbreaking Ceremony
February 17, 2010 at 11 a.m.
(DFW Connector field office, 440 W. State Highway 114,
Grapevine; Former Grapevine Suzuki dealership)
- Northwest Metroport and Westlake Academy
Social networking event and warm spiced cider!
Thursday – Jan 21st – 4:30 p.m.
- Admissions Lottery
February 24, 2010
- Westlake Academy Gallery Night event
February 26, 2010
- Board Meeting
March 1, 2010
- Spring Break
March 15-19, 2010
- Bandana Bonanza
May 8, 2010
- Texas Charter Schools Association Conference
May 12-14, 2010
- Westlake Academy Graduation
May 23, 2010

6. FUTURE AGENDA ITEMS:

Trustee Langdon provided an overview of each request.

Trustee Langdon Discussion of On-line grading.

MOTION: President Wheat agreed to place the item on a future agenda.

Trustee Langdon Discussion of incorporating the Communication / IT Plans into the Strategic Plan.

MOTION: President Wheat agreed to place the item on a future agenda.

7. EXECUTIVE SESSION

The Council will conduct a closed session under Texas Government Code Chapter 551 for the following:

a. Section 551.071(2) – Consultation with School Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter regarding the following: Westlake Academy Admissions Policy.

8. RECONVENE MEETING

9. TAKE ANY NECESSARY ACTION FROM EXECUTIVE SESSION, IF NECESSARY

- No Action Taken

10. ADJOURNMENT

There being no further business before the Board, President Wheat asked for a motion to adjourn.

MOTION: Trustee Langdon made a motion to adjourn the meeting. Trustee Corson seconded the motion. The motion carried by a vote of 5-0.

President Wheat adjourned the meeting at 8:04 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON MARCH 1, 2010.



Laura Wheat, Board President

ATTEST:



Kelly Edwards, Board Secretary